

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 07 November 2017 at 7.30pm in Spelsbury Memorial Hall. Please inform the Clerk if you are unable to attend.



Anne Ogilvie - Spelsbury Parish Clerk, 31 August 2017

Public attendance is welcomed

AGENDA

1. To receive apologies from Councillors
2. Minutes from last meeting
3. Declaration of interests
4. Oxford County Council and West Oxfordshire District Council reports
5. Clerk's report including matters arising
6. Planning update
 - 17/03198/FUL - 3 no. dormer windows on the Western side of the roof, 1 no. new dormer window, a small window, and a conservation rooflight inserted on the Eastern side of the roof - Dean Manor, Dean
 - 17/03199/LBC - alterations to second floor accommodation, including dormer windows and internal alterations - Dean Manor, Dean
7. Correspondence received -appendix A
8. Finance
 - a. To approve current expenditure - appendix B
 - b. To instruct bank signatories to sign approved cheque payments
 - c. Update of current status of bank accounts - appendix C
 - d. To approve Council administration costs - appendix D
 - e. Notification of close of audit and comments
 - f. To decide Council budget for financial year 2018/19
 - g. To decide precept amount to be requested for financial year 2018/19
9. Business items
 - a. **Fixmystreet**
To formulate a complaint to OCC regarding lack of action linked to "fixmystreet" entries
 - b. **Neighbourhood Planning**
To discuss the creation of a Neighbourhood Plan, to include housing needs
 - c. **Repainting of "Give Way markings" in Spelsbury**
To request OCC repaint the faint "Give Way markings" at the Almshouse junction in Spelsbury
 - d. **Rubbish build up near garages in Quickset Close, Spelsbury**
To discuss actions available to Council in response to the build up of rubbish near the garages in Quickset Close, Spelsbury
10. Internal management
 - a. **Payroll contract with TP Jones**
To sign Letter of Engagement with new payroll provider TP Jones, and to sign form 64-8
 - b. **Local Council Award Scheme**
To decide if Council wants to take part in the Local Council Award Scheme and if so, to create Working Party
 - c. **Transparency Fund application**
To approve Transparency Fund application (previously sent to Councillors)

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d. GDPR

To appoint a Data Protection Officer

11. Any other business, to include public participation - for information or inclusion in next meeting
12. Date of next meeting - 09 January 2018 at 7.30pm