

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 05 November at 7.30 pm, at Spelsbury Memorial Hall. Please inform the Clerk if you are unable to attend.

A Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

25 October 2019

Agenda

1. Receive apologies for absence
2. Approve and sign minutes of meeting on 03 September 2019
3. Receive declarations of interest from Members
4. Public participation
5. Reports from County and District Councillors
6. Receive and comment on Clerk's report – appendix A
7. Planning
 - a. Any planning applications received before date of meeting
 - b. Update of previous planning applications
8. Correspondence received – appendix B
9. Business items
 - a. Website accessibility – to receive update regarding pricing from Cllr Datson, and agree action
 - b. Financial Regulations – to agree amendments in preparation for adoption in January – appendix C
 - c. Council provided email addresses – to review report and agree action – appendix D
 - d. Training policy – to review and adopt policy – appendix E
 - e. Business continuity policy – to review and adopt policy – appendix F
 - f. 2020 Street Party – to agree actions required
 - g. May election – to agree actions to advertise election
 - h. Community Emergency Plan – to receive update from Clerk and agree actions
 - i. Clerk appraisal – to agree Councillor to undertake Clerk annual appraisal
10. Finance
 - a. To approve current expenditure – appendix G
 - b. To approve Council administration costs – appendix H
 - c. To instruct bank signatories to sign approved payments
 - d. Update of current status of bank accounts – appendix I
 - e. To approve current year budget update – appendix J
 - f. To approve bank reconciliation – appendix K
 - g. To approve finance update – appendix L
 - h. To agree budget for 2020-21 – appendix M
 - i. To agree precept for 2020-21
11. Items for information only
12. Next meeting – Tuesday 07 January 2020