

# Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

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Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 02 March 2021 at 7.30 pm, via the Zoom link below. Please inform the Clerk if you are unable to attend.

*Anne Ogilvie*

Anne Ogilvie - Spelsbury Parish Clerk

25 February 2021

## **Zoom access**

www.zoom.us

Meeting ID: 931 3265 0170

Password: 031236

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

## **Agenda**

1. Welcome by Chairman
2. To agree deactivation of Clerk's delegated powers approved on 20 March 2020 as per the High Consequence Disease Policy, and reversion to the delegated powers specified in Standing Orders
3. To receive apologies for absence
4. To approve and sign minutes of meeting on 05 January 2021
5. To receive declarations of interest from Members
6. Public participation
7. Reports from County and District Councillors
8. To receive and comment on Clerk's report
9. Planning
  - a. Any planning applications received before date of meeting
  - b. Update of previous planning applications
10. Business items
  - a. To co-opt new councillors
  - b. To consider quotations from playground contractors for new equipment for Spelsbury Playground
  - c. To consider quotation from WODC for bin collection from Spelsbury Fountain
  - d. To consider request for Council to install dog waste bin in Spelsbury
  - e. To review the effectiveness of the 2019-20 internal audit

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- f. To receive and comment on inspection of assets
  - g. To consider mowing contract for 2021 for playground and Chadlington Road triangle
  - h. To note concern regarding mud and debris left on Chadlington Road, Spelsbury, Taston Road, and B4026 following hedge trimming and agree actions
  - i. To review and approve Standing Orders
  - j. To review and approve the Community Engagement Policy
  - k. To review and approve the Grants and Donations Policy
  - l. To review and approve the Business Continuity Policy
  - m. To review and approve the High Consequence Infectious Disease Policy
  - n. To review and approve the Habitual or Vexatious Complaints Policy
  - o. To consider date, venue and format for 2021 Annual Parish Meeting
11. Finance
- a. To ratify expenditure since last meeting
  - b. To approve current expenditure
  - c. To instruct bank signatories to sign approved payments
  - d. To note monies received
  - e. Update of current status of bank accounts
  - f. To approve current year budget update
  - g. To approve virement report
  - h. To approved earmarked reserves
  - i. To approve bank reconciliation
  - j. To approve finance update
12. Items for information only, and for next agenda
- a. Temporary road closure, Chadlington Road, Spelsbury – 09-13 April
  - b. Temporary road closure, B4026 Charlbury Road, Spelsbury – 09 – 13 April
  - c. Temporary road closure, B4022 Sturt Road, Charlbury – 15 to 16 May
  - d. May 2021 Council election
13. Next meeting – Annual Council Meeting – date, time and venue to be confirmed
14. To consider whether to resolve under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public to protect the confidential nature of the following business to be transacted
15. To note that Clerk annual appraisal was held in February
16. To consider annual pay review for Clerk
17. To consider providing a pension via LGPS for the Clerk