

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 05 July 2022 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

29 June 2022

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

Agenda

1. Welcome by the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 07 June 2022
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.
6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. 22/01620/HHD – Single storey extension – Vine Cottage, Dean, Chipping Norton – comment by 12/07/22
 - b. Any planning applications received before date of meeting
 - c. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive update of Climate Emergency working group and agree actions
 - b. To receive update of Parish Plan working group and agree actions
10. Finance
 - a. To ratify expenditure since last meeting
 - b. To approve current expenditure
 - c. To instruct bank signatories to sign approved payments or process approved payments as appropriate
 - d. To note monies received
 - e. To receive update of current status of bank accounts
 - f. To approve current year budget update
 - g. To approve earmarked reserves and general reserves
 - h. To approve bank reconciliation
 - i. To approve finance update

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11. Administration and policies
 - a. To consider training opportunities for Council and Clerk and agree actions
 - b. To review and approve the Disciplinary and Grievance Policy
 - c. To review and approve the Sickness and Absence Policy
 - d. To review and approve the Health and Safety Policy
 - e. To review and approve the Virtual Meeting Procedure
 - f. To review and approve the Risk Assessment
 - g. To review and approve the Asset Register
12. To receive items for information only
 - a. Temporary road closure, no waiting, no parking, one-way suspension – various roads, Charlbury for carriageway resurfacing – 17 August to 20 August, 7pm to 6am
13. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note date, time and venue of next meeting