

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 08 November 2022 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

01 November 2022

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

Agenda

1. Welcome by the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 06 September 2022
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.
6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. Any planning applications received before date of meeting
 - b. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive update of Climate Emergency working group and agree actions
 - b. To receive update of Parish Plan working group and agree actions
10. Finance
 - a. To ratify expenditure since last meeting
 - b. To approve current expenditure
 - c. To instruct bank signatories to sign approved payments or process approved payments as appropriate
 - d. To note monies received
 - e. To receive update of current status of bank accounts
 - f. To approve current year budget update
 - g. To approve earmarked reserves and general reserves
 - h. To approve bank reconciliation
 - i. To approve finance update

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11. Administration and policies
 - a. To consider the draft Action Plan for 2023-2024 and agree actions
 - b. To consider the draft budget for 2023-2024 and agree actions
 - c. To review and approve the Data Protection Policy
 - d. To review and approve the Privacy Policy
 - e. To review and approve the General Privacy Notice
 - f. To review and approve the Privacy Notice for staff, councillors and role holders
 - g. To review and approve the Dignity at Work Policy
 - h. To approve the new Councillor Code of Conduct
 - i. To consider signing up to the Civility and Respect Pledge
12. To receive items for information only
 - a. WODC cabinet meeting, 16 November at 2pm – Chipping Norton Town Hall Lower Room
13. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note date, time and venue of next meeting