

# Notes - Draft budget 2023-2024 – created September 2022- updated October 2022

31 October 2022

## OVERVIEW

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The budget for the financial year April 2023 to March 2024 needs to be approved at the November Council meeting to enable the precept to be agreed by full Council in time for the Clerk to submit the precept request to WODC.

The draft budget has been prepared and was discussed at the September Council meeting.

The budget document shows the actual expenditure for the year 2021-2022, the agreed budget for the current year, the actual expenditure for the current year to October 2022, the anticipated expenditure to the end of the financial year, the proposed budget for the next financial year, and three year forecast.

## CLERK EMPLOYMENT

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**SALARY** – Based on current year proposed increase (£1925 pro rata) and NJC pay agreement 2% increase. Does not include any regrading following annual performance review.

**EMPLOYERS LIABILITY** – Based on budget salary no employer NI or pension contribution will be due.

**PENSION**- Based on budgeted salary

## ADMINISTRATION

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**PAYROLL** – Allowed for increase of 10% per month.

**OFFICE CONSUMABLES** – No change

**USE OF HOME PREMISES** – No change

**PHONE/INTERNET** – No change

**USE OF HOME EQUIPMENT** – No change

**MILEAGE** – No change

**PUBLICATIONS** - Decreased

**ICO REGISTRATION** – No change

**SOFTWARE SUBSCRIPTIONS** – Decrease due to change of antivirus software

## TRAINING

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**TRAINING** – No change

## SUBSCRIPTIONS

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**OALC** – Membership to County Association – No change

**SLCC** – Clerk membership to Professional Association – to allow for price increase – percentage of full cost, as membership cost is divided between Clerk’s councils.

## INSURANCE

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**COMBINED INSURANCE** – Increased due to new insurer and to allow for increase

## PARISH MAINTENANCE

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**PLAYGROUND INSPECTION** – Increase to allow for price increase for ROSPA annual inspection

**PLAYGROUND RENT** – Annual rent to Cottsway Housing - no change

**PARISH MAINTENANCE** – No change. Council to decide on priorities/necessities.

**DOG BIN WASTE COLLECTION** – Increase to allow for price increase

**SPELSBURY BIN COLLECTION** – Increase to allow for price increase

**WINTER SALT** – Will the Council need to purchase salt for the 2023/24 winter?

## ACCOUNTS

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**INTERNAL AUDITOR** – Increase in audit costs.

**EXTERNAL AUDITOR** – No requirement anticipated.

## HIRE

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**MEMORIAL HALL – COUNCIL MEETINGS** – To allow for hire price increase.

**MEMORIAL HALL – OTHER MEETINGS** – To allow for hire price increase.

## WEBSITE AND EMAIL

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**DOMAIN REGISTRATION**– Cost to be confirmed by Cllr Leyland. Could be decreased if domain is transferred.

**WEB HOSTING OF SITE** – To charge – to be confirmed by Cllr Pickering

**MAILBOXES FOR COUNCILLORS AND CLERK** – Increase to allow for price increase

## ASSETS

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**REPAIR/MAINTENANCE OF EXISTING ASSETS** – No change.

**PURCHASE OF ADDITIONAL ASSETS** – Council to determine purchase of new assets.

**PROVISION FOR FUTURE REPLACEMENT OF ASSETS** – Council to determine allowance.

## PROJECTS

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**COMMUNITY PROJECTS AND EVENTS** – Council to determine what projects and events they envisage for next council year.

**DONATIONS** – Council to decide donation allowance for the year.

## RESERVE

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**RESERVE** – Council to determine if required.

## CONTINGENCY

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**CLERK SALARY** – 18 hours allowance.

**FOR UNEXPECTED COSTS** – To be determined by Council.