

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 03 January 2023 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

23 December 2022

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

Agenda

1. Welcome by the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 08 November 2022
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.
6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. 22/03341/S73 – Variation of condition 2 (approved plans) of permission 22/02091/FUL amendment to schedule of drawings
Saltway Barn, Hill Farm, Taston – comment by 13 January 2023
 - b. 22/03415/FUL – Construction of automotive museum building and museum exhibition building with associated corporate hospitality/club space, public food and beverage, retail, workshops, showroom and energy centre and formation of car exercise road.
Construction of supporting holiday homes together with the formation of landscaped grounds, associated site services and other works
The Driving Centre, Enstone Airfield, Enstone, Chipping Norton, OX7 3DR – comment by 12 January 2023
 - c. Any planning applications received before date of meeting
 - d. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive update of Climate Emergency working group and agree actions
 - b. To receive update of Parish Plan working group and agree actions

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10. Finance
 - a. To ratify the expenditure since last meeting
 - b. To approve the current expenditure
 - c. To instruct the bank signatories to sign approved payments or process approved payments as appropriate
 - d. To note monies received
 - e. To receive the update of current status of bank accounts
 - f. To approve the current year budget update
 - g. To approve the earmarked reserves and general reserves
 - h. To approve the bank reconciliation
 - i. To approve the finance update
 - j. To agree a councillor to undertake the Internal Financial Check and agree actions
11. Administration and policies
 - a. To consider the draft Action Plan for 2023-2024 and agree actions (deferred from November 2022 meeting)
 - b. To consider the draft budget for 2023-2024 and agree actions (deferred from November 2022 meeting)
 - c. To consider and agree the precept for 2023-2024
 - d. To review and approve the Grants and Donation Policy
 - e. To review and approve the Business Continuity Policy
 - f. To review and approve the Community Engagement Policy
 - g. To review and approve the Term of Office of Chairman Policy
 - h. To review and approve the Internet Banking Payment Policy
 - i. To review and approve the Internal Financial Control Procedure
 - j. To consider Clerk request to attend SLCC Practitioner Conference 2022
 - k. To agree arrangements for staff appraisal and pay review
 - l. To arrange councillor inspection of assets and agree actions
12. To receive items for information only
13. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note date, time and venue of next meeting