

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 07 March 2023 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

01 March 2023

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

Agenda

1. Welcome by the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 03 January 2023
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.
6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. Any planning applications received before the date of the meeting
 - b. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive an update from the Climate Emergency working group and agree actions
 - b. To receive an update from the Parish Plan working group and agree actions
 - c. To receive an update regarding the parish dog bins and agree actions
 - d. To note the position of the tree to be planted by OCC, and note that OCC have asked that the Parish Council organise volunteers to manage the maintenance of the tree for its first three years
 - e. To consider donation requests and agree actions
10. Finance
 - a. To ratify the expenditure since last meeting
 - b. To approve the current expenditure
 - c. To instruct the bank signatories to sign approved payments or process approved payments as appropriate
 - d. To note monies received
 - e. To receive the update of current status of bank accounts

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- f. To approve the current year budget update
 - g. To review and approve the budget virement report
 - h. To approve the earmarked reserves and general reserves
 - i. To review and approve the earmarked reserves report
 - j. To approve the bank reconciliation
 - k. To approve the finance update
11. Administration and policies
- a. To review and approve the Press and Media Policy
 - b. To review and approve the Co-option Policy
 - c. To review and approve the Freedom of information Scheme
 - d. To review and approve the High Consequence Infectious Disease Policy
 - e. To review and approve the Staff Recruitment and Retention Policy
 - f. To review and approve the Expenses Policy
 - g. To review and approve the Reserves Policy
 - h. To review and approve the Asset Register
 - i. To agree the date and time of the Annual Parish Meeting and agree actions
12. To receive items for information only
13. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
14. Next meeting – to note date, time and venue of next meeting
15. To consider whether to resolve under Section 1(2) of the Public Bodies (Admissions to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item
16. To receive the report from the staff appraisal and agree actions