

Scheduled Payments List – year beginning 01 April 2023

Approval is given for the following payments to be made for year beginning 01 April 2023 to the next ACM in May 2024

Payee	Item	Schedule
Anne Ogilvie	Salary (max 24 hours per month)	Monthly
HMRC	NI/PAYE	Monthly
TP Jones & Co LLP	Payroll	Quarterly
OALC	Annual subscription	Annually
ICO	Data protection fee	Annually
Charlbury Garden Company	Spelsbury playground maintenance	Monthly
Council insurance company	Insurance renewal	Annually
Cottsway	Ground rent – Spelsbury playground	Annually
Playsafety Ltd	Annual playground inspection	Annually
Ubico Ltd	Fortnightly emptying Spelsbury Fountain bin	Six monthly
Anne Ogilvie	Council administration	Monthly
Anne Ogilvie	Parish maintenance expenses	Monthly
Council chosen provider	Antivirus software renewal	Annually
Microsoft	Office 365 renewal	Annually
SLCC	Part of Clerk subscription	Annually
Spelsbury Memorial Hall	Hall hire	Annually
Jane Olds	Internal audit	Annually
Hugopickering.com	Council mailboxes	Monthly
Hugopickering.com	Domain renewal	Annually
OCC LGPS	Council pension scheme	Monthly

Minute Reference:

Signed:

Title:

Date: