

# Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

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Council members are hereby summoned to attend the Parish Council Meeting on Thursday 22<sup>nd</sup> June 2023 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

*Anne Ogilvie*

Anne Ogilvie - Spelsbury Parish Clerk

18 June 2023

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

## Agenda

1. Welcome by the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 02 May 2023
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council, or request the inclusion of an item on a future agenda. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.
6. To receive reports from County and District Councillors
7. Planning and enforcement
  - a. Any planning applications received before the date of the meeting
  - b. Update of previous planning applications and enforcement actions
8. Business items
  - a. To receive the Internal Financial Check report and agree actions
  - b. To note that the annual independent playground inspection will take place in July
9. Annual Accounts
  - a. To receive and comment on the RFO's review of the annual accounts to 31 March 2023
  - b. To approve the Statement of Accounts to 31 March 2023
  - c. To approve the bank reconciliation to 31 March 2023
  - d. To receive and comment on the internal audit report for the year ending 31 March 2023
  - e. To complete and sign the Annual Governance Statement for the year ending 31 March 2023
  - f. To approve and sign the Accounting Statements for the year ending 31 March 2023
  - g. To approve the Certificate of Exemption – AGAR 2022-2023
  - h. To set the date of the commencement of the Exercise of Public Rights

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10. Finance
  - a. To ratify the expenditure since last meeting
  - b. To approve the current expenditure
  - c. To instruct the bank signatories to sign approved payments or process approved payments as appropriate
11. To receive items for information only
12. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
13. Next meeting – to note date, time and venue of the next meeting