

## Winter Preparedness

Norton, Lloyd - Oxfordshire County Council <Lloyd.Norton@Oxfordshire.gov.uk>  
on behalf of

Winter Service - E&E <Winter.Service@Oxfordshire.gov.uk>

Fri 8/18/2023 9:51 AM

Cc: Highway Enquiries - E&E <Highway.Enquiries@Oxfordshire.gov.uk>; Winter Service - E&E  
<Winter.Service@Oxfordshire.gov.uk>

 3 attachments (185 KB)

Salt Bag Guidance Notes.docx; New Salt Bin Location - Blank Form 23-24.docx; Salt bag order form - Blank Proforma 23-24.docx;

Dear Town and Parish Councils

Whilst we are basking in the current summer heatwave, our attention still focuses towards this coming winter, it is therefore time to think about your council's requirements with regard to resilience over the winter months, so we are again offering you the option of salt and salt bins for you to use within your Town or Parish.

### 1. Salt Bags

We are again undertaking the scheme to provide bulk bags of salt for the Parishes, I suspect due to last year's mild winter you will have residual salt left from last year and, as the delivered salt is contained within a sealed plastic bag, it should be perfectly ok for use this year. If the bag has been opened the salt may well have formed a crust, however, if the crust is broken up, the salt below should, again, be perfectly ok for use. Please remember, that any salt previously delivered is the responsibility of the Town and Parish Councils.

Should you feel that a further delivery for this coming winter is required please fill out and return the attached 'salt bag proforma' as soon as possible, but no later than the end of September, this will ensure delivery of your additional salt in readiness for the winter period. If you decide not to take us up on our offer of salt, it would be helpful to have a nil return, but this is not essential. We are hoping to have all bags delivered by late October in readiness for winter – please see guidance notes for further details. When completing the proforma please provide as much information regarding the delivery location as possible.

Please return all forms to [Winter.Service@Oxfordshire.gov.uk](mailto:Winter.Service@Oxfordshire.gov.uk) or by post marked for the attention of Lloyd Norton at:

Ron Groves House 2<sup>nd</sup> Floor  
23 Oxford Rd  
Kidlington  
Oxford  
OX5 2BP

### 2. Salt Bins

Salt bins will be available for purchase again this year, at a cost of £250 + VAT. Again, we are intending to get all orders for the bins in place during October at the latest as we are only looking to order the bins once from the supplier to ensure that the quantities required are available and the best price is attained. Please contact us again via the [winterservice@oxfordshire.gov.uk](mailto:winterservice@oxfordshire.gov.uk) email address if you wish to purchase bins for this winter as soon as possible to avoid disappointment. Please note, we generally do not install

new bins after November, and requests received after then will be deferred for installation the following year.

We shall fill existing salt bins **that are reported to us** prior to winter, and it would be a big help to the Council if you could identify which bins in your area require a top-up; by you supplying that information it saves OCC a lot of time and money checking each of the approximately 1300 bins across the county. Thank you in advance for your assistance with this.

There is further information available about salt bins and winter in general on the OCC website:

<https://www.oxfordshire.gov.uk/cms/content/salting-gritting-and-snow-clearance>

<http://www.oxfordshire.gov.uk/cms/content/salt-and-grit-bins>

Lastly, I apologise if this email has been sent to the wrong person, if you are not the correct end recipient, please could you forward it on and, if possible, Please could you email, [parishcouncilamendments@oxfordshire.gov.uk](mailto:parishcouncilamendments@oxfordshire.gov.uk) with the correct email and contact name, as this is where the records are kept and updated.

Yours sincerely

Kindest Regards

*Lloyd Norton*

Officer – Technical Support – Highway Maintenance (West)

Area Maintenance and Operations

**Environment & Place (Operations)**

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