

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 05 March 2024 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

28 February 2024

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

AGENDA

1. Welcome by the Chairman
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 09 January 2024
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council, or request the inclusion of an item on a future agenda. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.
6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report
8. Planning and enforcement
 - a. Any planning applications received before the date of the meeting
 - b. Update of previous planning applications and enforcement actions
9. Business items
 - a. To receive an update from the Climate Emergency working group and agree actions
 - b. To receive an update from the Parish Plan working group and agree actions
 - c. To receive the playground inspection report and agree actions
 - d. To receive an update regarding pedestrian safety in Spelsbury and agree actions
 - e. To consider donation requests and agree actions
 - f. To consider the date, time, venue and format of the Annual Parish Meeting and agree actions
 - g. To receive an update regarding the May 2024 Council election
 - h. To consider sending a representative to WODC's nature recovery guide launch event on 21st March and agree actions

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10. Finance and administration
 - a. To ratify the expenditure since last meeting
 - b. To approve the current expenditure
 - c. To instruct the bank signatories to process approved payments
 - d. To note monies received
 - e. To receive the update of current status of bank accounts
 - f. To approve the bank reconciliation
 - g. To approve the finance update
 - h. To approve the budget update
 - i. To approve the earmarked and general reserves
 - j. To consider the virement report and agree actions
 - k. To review and approve the Press and Media Policy
 - l. To review and approve the Co-option Policy
 - m. To review and approve the Freedom of Information Scheme
 - n. To review and approve the High Consequence Infectious Disease Policy
 - o. To review and approve the Staff Recruitment and Retention Policy
 - p. To review and approve the Expenses Policy
 - q. To review and approve the Reserves Policy
 - r. To receive the asset inspection report and agree actions
 - s. To review and approve the asset register
11. To receive items for information only
12. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
13. Next meeting – to note date, time and venue of the next meeting
14. To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item
15. To complete and approve the Pension Discretionary Policy