

Fw: Parish Council Elections May 2024

Anne Ogilvie <clerk@chadlingtonparishcouncil.gov.uk>

Tue 2/20/2024 1:10 PM

To: Anne Ogilvie <clerk@spelsbury.org>

 1 attachments (12 KB)

oalc_logo.jpg;

Regards,

Anne Ogilvie, PSLCC
Clerk to Chadlington Parish Council

clerk@chadlingtonparishcouncil.gov.uk
www.chadlington-pc.org.uk

07712 003627

The Clerk works part-time, 10 hours per week, so there may be a delay in responding to emails

Begin forwarded message:

From: info@oalc.org.uk
Subject: Parish Council Elections May 2024
Date: 16 February 2024 13:10
To: clerk@chadlingtonparishcouncil.gov.uk

Dear Anne,

We are beginning to get questions about the forthcoming town and parish elections. As you have an election this year we thought you might find the following information useful.

You can find recruitment resources for new councillors on the [NALC website](#) and we will be running two free 'So you want to be a councillor' online events on 29th February at 12.30pm and 11th March at 6.30pm. Booking details are on our website [events page](#). Please do feel free to share this in newsletters or on your website as it is aimed at potential new councillors who can book themselves onto either session.

A gentle reminder that current councillors need to fill in nomination forms along with any prospective candidates if they wish to stand for election for the next term of office.

Otherwise, they automatically lose their seat four days after the election. If you have insufficient nominations to form a quorum then the District Council will have to call an election for a second time for you (at a cost to the parish council) so please try to ensure nomination forms are submitted in good time to ensure they have been filled in correctly.

In an election year the Annual Meeting of the Parish Council must be held in the 14 days after the councillors take office so this year between 6th and 20th May. LGA 1972 Sch 12, para 7 (2).

If you are lucky enough to have a contested election the first date the meeting can be held is 10th May as you will need to know who the councillors are in order to summon them to the election and Monday 4th May is the bank holiday so can't be counted as a clear day.

If your election is uncontested you can hold your meeting on the 6th but don't forget the bank holiday in calculating your clear days.

Please remember that the first item on the agenda for the annual meeting (every year not just in an election year) MUST be election of Chair (LGA 1972, ss 15(2)) and they must sign a declaration of acceptance of the office of Chairman.

All elected parish councillors are required to complete a declaration of acceptance of office. Successful candidates must make this declaration before or at the first meeting of the parish council after their election. It must be made in the presence of either a member of the parish council or the parish clerk. Failure to make the declaration will result in a vacancy, unless the parish council agrees at its first meeting following the election to permit the making of the declaration at a later date.

All members of the parish council have to register interests as specified in your council's code of conduct and the relevant regulations. The district council's monitoring officer should receive completed forms within 28 days of a councillor coming into office. It is a criminal offence not to do this.

Please do contact us if you have any questions.

Kind regards

Lucy



Oxfordshire Association of Local Councils

Town Hall, Market Place, Wallingford, OX10 0EG

Your query may be answered by looking at our website www.oalc.org.uk

Telephone –

Rachel Brown, Assistant County Officer,
working days Monday – Thursday
0774 694 3076

Lucy Dalby, County Officer,
Working days Monday - Friday lunchtime 0751 936 7709

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