

Spelsbury Parish Council

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ATTENDEES	-) - -
ABSENT	

81. To elect the Chair of the Council

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resolved

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82. To receive the Acceptance of Office from the Chair

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83. Welcome from the Chairman

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84. To elect the Vice-Chair of the Council

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resolved

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85. To approve the signing of the Declaration of Acceptance of councillors who are unable to attend the meeting by 31 May 2024

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86. To consider co-opted to fill the vacancies on the parish council due to insufficient candidates at the election held on 02 May 2024, in accordance with the Representation of the Peoples Act 1985, s21. To note that the Council is required to co-opt two people to fill the remaining vacancies within 35 days of the date of the election (24 June 2024). To note that if the Council does not co-opt by that date the District Council has the power to order a further election

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resolved

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87. To receive apologies for absence

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88. To approve and sign the minutes of the meeting on 05 March 2024

resolved

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89. To receive declarations of interest from Members regarding items on the agenda

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90. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.

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Spelsbury Parish Council

91. To receive reports from County and District Councillors

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92. To approve that from 07 May 2024 until the next relevant Annual Meeting of the Council, that the council is eligible to use and adopt the General Power of Competence (Localism Act 2011, ss1-8) as the number of members elected at the 2024 ordinary election was two-thirds of the total number of seats on the council, and the council has a qualified Clerk as defined by The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, sch 2

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resolved 1 313 -
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resolved
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93. To create committees to carry out Council business and agree terms of reference

resolved /

94. To appoint members to serve on the committees

resolved /

95. To review existing working groups and review their terms of reference

resolved /

96. To create new working groups to carry out Council business and agree terms of reference

resolved /

97. To appoint members to serve on the working groups

resolved /

98. To appoint lead councillors and agreed their terms of reference

resolved

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99. To review delegation arrangements with external committees and other local authorities

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100. To review arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses

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101. To review representation on, or work with, external bodies and arrangements for reporting back to Council, and appoint Council representatives as appropriate

resolved

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Spelsbury Parish Council

112. To review and approve the maintenance and administration contracts and agreements, and agree actions resolved

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113. To approve the Scheduled Payments List and suppliers for the year to May 2025 resolved

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114. To approve the direct debits and standing orders for the year to May 2025 resolved

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115. To review and approve the system for managing grants and donations for the year to 31 March 2025 resolved

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Spelsbury Parish Council

116. To determine the time and place of ordinary meetings of the Council and its committees up to and including the next Annual Council Meeting

resolved /
 resolved /41 /
 resolved
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117. To review and approve the Action Plan for 2024-2025

resolved 313 .313 /

118. To agree the Council project list and priorities for 2024-2025

resolved 313 .313
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119. To ratify the appointment of Jane Olds as the internal auditor for 2023-2024

resolved 3134.313 /

120. To consider the internal auditor arrangement for the current financial year

resolved 3132/
 resolved
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121. To receive and comment on the RFO's review of the annual accounts to 31 March 2024

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122. To approve the Statement of Accounts to 31 March 2024

resolved 42 313 /

123. To approve the bank reconciliation to 31 March 2024

resolved 42 313 /

124. To receive and comment on the internal audit report for the year ending 31 March 2024

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Spelsbury Parish Council

125. To approve and sign the Annual Governance Statement for the year ending 31 March 2024

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resolved 42 313 /

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126. To approve and sign the Accounting Statements for the year ending 31 March 2024

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resolved 42 313 /

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127. To approve the Certificate of Exemption – AGAR 2023-2024

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resolved

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resolved -

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128. To set the date for the commencement of the Exercise of Public Rights

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resolved 14 313 /

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129. To receive and comment on the Clerk's report

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Planning and enforcement

130. Any planning applications received before the date of the meeting

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131. Updates of previous planning applications and enforcement actions

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24/00750/LBC

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Playground

132. To receive the playground inspection report and agree actions

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133. To confirm the engagement of the Charlbury Garden Company to undertake the 2024 season grounds maintenance of the Spelsbury playground

resolved

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Parish Maintenance

134. To consider the management of the speed indication device and agree actions

resolved

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Spelsbury Parish Council

Community

135. To note that the Annual Parish Meeting will take place on Thursday 21 May, 7.30 pm, at Spelsbury Memorial Hall, hosted by the Chair of the Council

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136. To consider the suggestion raised at the March council meeting that a “Pub for a day” is set up at the Memorial Hall to commemorate the 100th anniversary of the fire which destroyed the Chequers Inn, and agree actions

resolved

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resolved

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Finance and administration

137. To ratify the expenditure since the last meeting

resolved

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138. To approve the current expenditure

resolved

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139. To instruct the current bank signatories to process the approved payments

resolved

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140. To note the monies received

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141. To receive the update of the current status of the bank accounts

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142. To approve new signatories for the Unity Trust Bank account

resolved

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143. To approve the removal of signatories from the Unity Trust Bank account

resolved

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144. To approve the bank reconciliation

resolved

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Spelsbury Parish Council

145. To approve the finance update

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146. To approve the budget update

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 resolved 41 313 /

147. To approve the earmarked and general reserves for 2024

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 resolved - 2 / /
 resolved /

148. To receive the internal financial check report of the check carried out on 05 April 2024 and agree actions

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149. To consider training options for councillors and the Clerk and agree actions

resolved /
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150. To consider subscribing to Parish Online mapping software and agree actions

resolved -
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Correspondence and information

151. To receive items for information only

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152. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting

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153. Next meeting – to note date, time and venue of next meeting

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154. To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item

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155. To receive the report from the staff appraisal and agree actions

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156. 21/42 /

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