

# Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

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Agenda for Parish Council Meeting  
Monday 09 January 2017 at 7.30pm  
in Spelsbury Memorial Hall  
All Welcome

1. Apologies
2. Minutes from last meeting
3. Matters arising from last meeting
4. Declaration of interests
5. Oxford County Council and West Oxfordshire District Council reports
6. Planning update  
16/04265/HHD - Erection of single storey extensions
7. Correspondence Received
8. Finance
  - a. To approve current expenditure
  - b. Update of current status of bank accounts
  - c. Approve Clerk salary and expenses
9. Business items
  - a. **Bench procurement update**  
To provide an update of the procurement of benches by the Council
10. Internal Management
  - a. **Internal documentation**  
Clerk to provide update on process of updating/creating internal documentation required by Council as an employer
11. Any other business, to include public participation
12. Date of next meeting

Anne Ogilvie



Spelsbury Parish Clerk  
30 December 2016