

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Agenda for Parish Council Meeting

Tuesday 04 July 2017 at 7.30pm

in Spelsbury Memorial Hall

All Welcome

1. To receive apologies from Councillors
2. Minutes from last meeting
3. Matters arising from last meeting and Clerk's report
4. Declaration of interests
5. Oxford County Council and West Oxfordshire District Council reports
6. Planning update
No current applications
7. Correspondence Received -appendix A
8. Finance
 - a. To approve current expenditure - appendix B
 - b. To instruct bank signatories to sign approved cheque payments
 - b. Update of current status of bank accounts - appendix C
 - c. To approve Council administration costs - appendix D
9. Internal management
 - a. **Data Protection Registration**
To approve registration of the Council under Data Protection Act 1998 (ICO). Cost - £35.00
 - b. **Storage of Council documentation**
To set up a Working Party to undertake a risk assessment of the storage of Council documentation, and present findings and improvement suggestions back to Council.
10. Any other business, to include public participation - for information or inclusion in next meeting
11. Date of next meeting

Anne Ogilvie



Spelsbury Parish Clerk

27 June 2017