

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 05 September 2017 at 7.30pm in Spelsbury Memorial Hall. Please inform the Clerk if you are unable to attend.



Anne Ogilvie - Spelsbury Parish Clerk, 29 August 2017

Public attendance is welcomed

AGENDA

1. To receive apologies from Councillors
2. Minutes from last meeting
3. Clerk's report
4. Declaration of interests
5. Oxford County Council and West Oxfordshire District Council reports
6. Planning update
No current applications
7. Correspondence Received -appendix A
8. Finance
 - a. To approve current expenditure - appendix B
 - b. To instruct bank signatories to sign approved cheque payments
 - b. Update of current status of bank accounts - appendix C
 - c. To approve Council administration costs - appendix D
9. Business items
 - a. **Spelsbury Playground - RoSPA report (document has been emailed to Councillors)**
To review the Play Area Safety Inspection Report undertaken on 25/07/17, and agree H & S actions required
 - b. **TRO - A361 Burford High St Proposed Weight Limit Restriction Consultation (emailed to Councillors)**
To review the consultation documents and formulate Council response if appropriate.
10. Internal management
 - a. **Council Co-option Policy**
To agree to set up a Working Party to create a Co-option Policy and present back to Council, and to create Working Party
 - b. **Term of Office for Chairman Policy**
To agree to set up a Working Party to create Term of Office for Chairman Policy and present back to Council, and to create Working Party
 - c. **Internal Checker job role**
To agree to set up a Working Party to create an Internal Checker job description and term of reference and present back to Council, and to create Working Party
11. Any other business, to include public participation - for information or inclusion in next meeting
12. Date of next meeting - 07 November 2017