

# Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

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Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 22 May 2018 at 8.00 pm in Spelsbury Memorial Hall, to follow ACM. Please inform the Clerk if you are unable to attend.



Anne Ogilvie - Spelsbury Parish Clerk, 16 May 2018

Public attendance is welcomed

## AGENDA

1. To receive apologies from Councillors
2. Declaration of interests
3. Oxford County Council and West Oxfordshire District Council reports
4. Clerk's report including matters arising
5. Planning  
18/00993/HHD - Renovation of existing cottage to include the removal of existing extension and erection of single and two storey extension. Close existing and form new pedestrian access in revised position with provision of "pull in space" for one car - Ryman's Cottage, Spelsbury.  
Comments to be received by 05 June 2018.
6. Correspondence received -appendix A
7. Finance
  - a. To approve current expenditure - appendix B
  - b. To approve Council administration costs - appendix C
  - c. To instruct bank signatories to sign approved cheque payments
  - d. Update of current status of bank accounts - appendix D
8. Annual Return
  - a. To agree and sign the Annual Governance Statement for the year ending 31 March 2018
  - b. To approve and sign the Accounting Statements for the year ending 31 March 2018
  - c. To set the date for the commencement of the Exercise of Public Rights
9. Business items
  - a. **Broadband in the area**  
To query schedule for installation and potential disruption
10. Internal management
  - a. **Privacy Policy**  
To approve and adopt Privacy Policy
  - b. **General Privacy Notice**  
To approve and adopt General Privacy Notice
  - c. **Internal Privacy Notice**  
To approve and adopt Internal Privacy Notice
  - d. **Bring Your Own (BYOD) Policy**  
To approve and adopt Bring Your own (BYOD) Policy
  - e. **Requests for Information Policy**  
To approve and adopt Requests for Information Policy
  - f. **Security Incident Response Policy**  
To approve and adopt Security Incident Response Policy
11. Any other business, to include public participation - for information or inclusion in next meeting
12. Date of next meeting - as per agreement at Annual Council Meeting