

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Monday 07 January 2019 at 7.30 pm in Spelsbury Memorial Hall. Please inform the Clerk if you are unable to attend.



Anne Ogilvie - Spelsbury Parish Clerk, 31 December 2018

Public attendance is welcomed

AGENDA

1. To receive apologies from Councillors
2. Minutes from last meeting
3. Declaration of interests
4. Oxford County Council and West Oxfordshire District Council reports
5. Clerk's report including matters arising
6. Planning
Any planning applications received before date of meeting
7. Correspondence received - appendix A
8. Finance
 - a. To approve current expenditure - appendix B
 - b. To approve Council administration costs - appendix C
 - c. To instruct bank signatories to sign approved cheque payments
 - d. Update of current status of bank accounts - appendix D
 - e. To approve grant for Clerk to attend SLCC Practitioners Conference in February 2019.
9. Business items
 - a. **Councillor review of future planning**
To discuss whether to undertake a Parish Plan
To discuss future plans for Council's work in the Parish
10. Internal Management
 - a. To approve and sign Security Incident Response Policy
 - b. To approve and sign Grants and Donations Policy
 - c. To review the function of Working Parties and decide if they are appropriate for Council needs
 - d. To obtain Council permission for the Clerk to use Council information as evidence as part of qualification portfolio
11. Any other business, to include public participation - for information or inclusion in next meeting
12. Date of next meeting -04 March 2019
13. To resolve to move into a Confidential Session - that pursuant to the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
14. Clerk salary - to review Clerk salary and amend if appropriate