

# Spelsbury Parish Council

MINUTES 2020320

MARCH 20, 2020

6.30 PM

SPELSBURY MEMORIAL FOUNTAIN

<b>ATTENDEES</b>	Simeon Harvey (Chairman), Helen Datson, Rick Leyland Cllr Neil Owen (WODC), No members of the public Anne Ogilvie (Clerk),
<b>ABSENT</b>	Graham Beacham

The Chairman welcomed everybody to the meeting.

**1. To receive apologies for absence**

Nil

**2. To receive declarations of interest from Members**

Nil

**3. High Consequence Infectious Disease Policy – to approve High Consequence Disease Policy**  
It was **resolved** to approve the High Consequence Infectious Disease Policy.

**4. Coronavirus – to approve delegation to the Clerk for payments and decisions which cannot reasonably be deferred, in the event that the council is unable to meet due to the Coronavirus outbreak, to last until the next convened meeting of the council**

The council **resolved** to extend the delegation of council decisions to the Clerk during any period of restricted activity declared by the Government or Parish Council in respect of the COVID-19 virus, such delegation to enable the council to fulfil its responsibilities and carry out its functions. This includes decisions which cannot reasonably be deferred and must be made to comply with a commercial or statutory deadline. This will be carried out, where possible, in consultation with the Chairman or Vice-Chairman, or at least three other councillors, by electronic means or telephone. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing, listed in the minutes of the next convened meeting, and must be published in accordance with relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.  
The council **resolved** to approve the Scheduled Payments List.

**5. Finance**

**a. To approve current expenditure**

The following expenditure was approved:

Borsuk Software Eng Ltd Annual website hosting £96.00

**b. To approve Council administration costs**

The administration costs, Clerk salary, were approved.

**c. To instruct bank signatories to sign approved cheque payments**

Approved cheque payments were signed.

**6. Next meeting – To be confirmed**

**7. It was resolved** by Cllrs Harvey, Leyland and Datson to activate the High Consequences Infectious Disease Policy and extend the delegation of council decisions to the Clerk, as per item 4.

**The meeting was closed at 6.33 pm.**

Signed

(Chairman)

Date