

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 01 September 2020 at 7.30 pm, via the Zoom link below Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

26 August 2020

Zoom access

www.zoom.us

Meeting ID: 873 6217 9416

Password: 519575

Agenda

1. Welcome by Chairman
2. To agree deactivation of Clerk's delegated powers approved on 20 March 2020 as per the High Consequence Disease Policy, and reversion to the delegated powers specified in Standing Orders
3. To receive apologies for absence
4. To approve and sign minutes of meetings on 07 July 2020
5. To receive declarations of interest from Members
6. Public participation
7. Reports from County and District Councillors
8. To receive and comment on Clerk's report – appendix A
9. Planning
 - a. Any planning applications received before date of meeting
 - b. Update of previous planning applications
10. Business items
 - a. Replacement noticeboard for Ditchley – to agree action (deferred from meeting on 03 March and 07 July 2020) – appendix B
 - b. To create Action Plan for 2021-2022 – appendix C
 - c. To discuss draft budget proposals for 2021-2022 – appendices D & E
 - d. To receive Playground Report of inspection on 16 July 2020, and updates, and agree actions – appendices F & G
 - e. To engage internal auditor for financial year 2020-2021 – appendix H
 - f. To consider whether to request free winter salt from OCC – appendix I
 - g. To consider whether to set up a Snow Warden scheme – appendix J
 - h. To consider the installation of a dog waste bin by Spelsbury Fountain
 - i. To consider changing the litter bin by Spelsbury Fountain to an open top type

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- j. To consider setting up a waste collection contract for the litter bin by Spelsbury Fountain
 - k. To review and approve the Council's policies, procedures and practices in respect of its obligations under Freedom of Information and Data Protection legislation – appendices K-Q
 - l. To review and approve Freedom of Information Scheme – appendix R
 - m. To review and approve the Council's employment policies and procedures – appendices S-W
 - n. To review and approve the Council's asset register – appendix X
 - o. To review and approve the Council's complaints procedure – appendix Y
 - p. To review and approve the Council's policy for dealing with the press/media - appendix Z
 - q. To review and approve revised Co-option Policy – appendix AA
 - r. To appoint councillors to carry out an Employer COVID-19 Risk Assessment – appendix AB
 - s. To note NJC pay award has been agreed and new pay rate will be backdated to 01 April 2020.
 - t. To comment on "Changes to the current planning system" consultation – appendix AC
 - u. To comment on "Planning for the future, White Paper" consultation – appendix AD
 - v. To comment on "Transparency and Competition: Data and Land Control" consultation – appendix AE
11. Finance
- a. To approve current expenditure – appendix AF
 - b. To approve Council administration costs – appendix AG
 - c. To instruct bank signatories to sign approved payments
 - d. To note monies received – appendix AH
 - e. Update of current status of bank accounts – appendix AI
 - f. To approve current year budget update - appendix AJ
 - g. To approve bank reconciliation – appendix AK
 - h. To approve finance update – appendix AL
12. Items for information only, and for next agenda
13. Next meeting – Tuesday 03 November 2020