

Spelsbury Parish Council

MINUTES 20210105 DRAFT

JANUARY 5, 2021

7.30 PM

REMOTE VIA ZOOM

ATTENDEES	Simeon Harvey (Chairman), Rick Leyland, Graham Beacham Cllr Liz Leffman (OCC), Cllr Neil Owen (WODC) Two members of the public Anne Ogilvie (Clerk),
ABSENT	None

1. The Chairman welcomed everybody to the meeting.
2. **To agree deactivation of Clerk's delegated powers approved on 20 March 2020 as per the High Consequence Disease Policy, and reversion to the delegated powers specified in Standing Orders**
It was **resolved** not to deactivate the Clerk's delegated powers approved on 20 March 2020, and to review at the next meeting.
3. **To receive apologies for absence**
Nil
4. **To approve and sign the minutes of the meeting on 03 November 2020**
The minutes of the meeting on 03 November 2020 were approved by the Council. They will be signed by the Chairman at the first opportunity.
5. **To receive declarations of interest from Members**
Nil
6. **Public participation**
Nil
7. **Reports from County and District Councillors**
WODC Report – Cllr Neil Owen – no report received
He noted that he had very little to report. The District Council is still functioning. He is able to help in the community if required.
OCC Report – Cllr Leffman.
Flooding in Spelsbury – an officer has looked at the area on the corner again, but the situation is still be investigated and has not been resolved yet.
Drains on Church Lane – OCC have been asked to look at these again. She noted that currently drain clearance operates on a four year cycle which is not sufficient for some areas. She encouraged the Council to advise OCC which areas are more problematic and require targeting more frequently.
20 MPH proposal for all villages – There is budget next year to start implementing the scheme. Consultations and possibly some signage could be paid for by OCC. She noted that she had some spare "Twenty's Plenty" signage which the Council could put up. This offer was accepted.
8. **To receive and comment on Clerk's report**
The Clerk's report was received.
It was noted that the noticeboard for Ditchley is due to be delivered on 22 February.
9. **Planning**
 - a. **Any planning applications received before date of meeting**
20/02403/LBC – Structural repair works to the Rotunda – The Mansion, Ditchley Park, Enstone – comment by 26 January 2021
The Council had no comment.
 - b. **Update of previous planning applications**
20/02925/HHD – Erection of single storey extension – Spring Cottage, Taston – approved 18/12/20
20/02869/LBC – Internal alterations to convert two existing bedrooms on the second floor of the main house (bedrooms 11 and 21) into bathrooms – The Mansion, Ditchley Park, Enstone – approved 18/12/20
20/02874/HHD – Erection of a single storey studio and workshop – Coldrun Mill, Spelsbury – under consideration
10. **Business items**
 - a. **To co-opt new councillors**
It was **resolved** to co-opt Jack Blackwell as a councillor until the next ordinary election of the

Signed

(Chairman)

Date

Spelsbury Parish Council

Council.

The Chairman welcomed Mr Blackwell to the council.

b. To review quotation received from playground contractor and agree actions

The council considered the quotation. It was noted that the council needs to seek two more quotations as per Financial Regulations.

It was **resolved** that the Clerk would seek two more quotations.

c. To receive update from councillors regarding playground works and agree actions

It was **resolved** not to repair the football wall as it is planned to replace this item. The other works have been completed.

Cllr Leyland will investigate options for the old bench.

It was **resolved** for the Clerk to purchase teak oil or similar for the new bench. Cllr Leyland will apply the oil.

d. To consider date and format for 2021 Annual Parish Meeting

It was **resolved** to defer this item to the next council meeting.

11. Finance

a. To ratify expenditure since last meeting

Nil

b. To approve current expenditure

It was **resolved** to approve the following expenditure

Earth Anchors Ltd	Playground bench	£364.80	chq 100864
OALC	Neighbourhood Planning Training	£60.00	chq 100866
SLCC	Practitioners Conference (1/3)	£30.00	chq 100867
SLCC	Website accessibility training	£36.00	chq 100868
TP Jones & Co LLP	Payroll Oct – Dec	£54.00	chq 100870
Anne Ogilvie	Administration reimbursement	£33.25	chq 100871

Clerk salary – November 2020

Clerk salary – December 2020

c. To instruct bank signatories to sign approved cheque payments

It was **resolved** to approve bank signatories to sign approved cheque payments.

d. To note monies received

Nil

e. Update of current status to bank accounts

Current account as of 29 December 2020 - £13,265.54

Savings account as of 29 December 2020 - £4,809.79

f. To approve current year budget update –

It was **resolved** to approve the budget update to 31 December 2020..

It was noted that total expenditure is currently under budget, but some budget lines show or will show overspend, as below. A virement report will be created for approval at the next council meeting.

Software subscriptions – Zoom licence required which had not been budgeted for

Dog bin waste collection – price increase greater than had been budgeted for

Assets – new noticeboard has been ordered for Ditchley and a bench has been purchased for the playground

Repair of assets – repair cost greater than budgeted

g. To approve bank reconciliation

It was **resolved** to approve the bank reconciliation to 27 November 2020. December statement not yet received.

h. To approve finance update

It was **resolved** to approve the finance update to 29 December 2020.

12. Items for information only, and for next agenda

a. Temporary road closure – Sturt Road, Charlbury – 24 March 2021.

b. Lockdown update – Cllr Leyland will ask the Good Neighbours scheme if they need any funds to help with their work. It was noted that the playground can remain open.

c. Parish celebration in June – to be included on March agenda.

13. Next meeting – Tuesday 02 March 2021

The meeting was closed at 8.17 pm

Signed

(Chairman)

Date